



**General Assembly Meeting
Fisher Park Public School
Library, 2nd floor
250 Holland Avenue (at the Queensway)**

Thursday, April 17th 2008

Meeting Start Time: 7:00 p.m.

Meeting End Time: 9:30 p.m.

This month:
Growing up Organic

Speakers:
Lynda Hall and Vanessa Riddell

For Immediate Distribution

Please bring this package to the immediate attention of your School Council Chair or OCASC delegate.

Meeting Calendar

All meetings are in the main board room at the Ottawa-Carleton District School Board at 133 Greenbank Road unless otherwise specified.

Tuesday April 22 nd 8:00 PM	Board meeting
Wednesday April 23 rd 7:30 PM	Chair`s Committee <i>Trustee Committee Room</i>
Monday April 28 th 7:00 PM	Advisory Committee on the Arts <i>Fisher Park - Staff Room</i>
Thursday May 1 st 6:00 PM	Education Foundation of Ottawa Student Concert <i>Sir Robert Borden High School</i>
Monday May 5 th 7:30 PM	Budget Meetings – Presentation of Staff Proposed Budget for 2008- 2009
Tuesday May 6 th 7:00 PM	OCASC presents Annie Kidder <i>Sir Robert Borden HS</i>
Tuesday May 6 th 7:30PM	Human Resources Committee <i>Trustee Committee Room</i>
Wednesday May 7 th 7:30PM	SEAC
Monday May 12 th 7:30 PM	Budget Committee - Public Delegation Night
Tuesday May 13 th 4:30PM	CCEE <i>Mezzanine</i>
Tuesday May 13 th 8:00 PM	Board meeting
Thursday May 14 th 7:30PM	Business Services Committee <i>Trustee Committee Room</i>
Thursday February 21st 7:00PM	OCASC <i>Fisher Park PS</i>

OTTAWA-CARLETON ASSEMBLY OF SCHOOL COUNCILS

Agenda for Thursday April 17th 2008

7:00	20 min	Chalk-it-Up: Council to council advice/concerns/news
7:20	5 min	Chalk-BOARD. OCDSB Communications.
7:25	5 min	Approval of Agenda & Ratification of Minutes of March 20 th 2008
7:30	60 min	Speaker Panel: Growing Up Organic
8:30	30 min	New & Ongoing Business <ul style="list-style-type: none">• Motion on Alignment of Class Adjustment Timetable (<i>deferred at March meeting</i>)• Motion – Scheduling School Events around Religious Holidays (page 10)• Visioning Update
9:00	5 min	Announcements <ul style="list-style-type: none">• Annie Kidder
9:05	25 min	Committee Reports
9:30		Adjournment

Next meeting of the Ottawa-Carleton Assembly of School Councils:

**March 20th 2008
Fisher Park Public School**

OTTAWA CARLETON ASSEMBLY OF SCHOOL COUNCILS

Meeting of Thursday March 20th, 2008

Time: 7:00 p.m.

Place: Fisher Park PS

Attendance:

Total Number of Member Schools: 83
Member Schools in Attendance: 35
Quorum: 28

A. Lorne Cassidy ES - Kim Clausen
Adrienne Clarkson ES - Carrie Eaton

Barrhaven PS - Donna Blackburn
Bell HS - Juliet Hamilton
Berrigan ES - Susan Klimchuk
Canterbury HS - Bob Weist

Castor Valley ES - Laurel Perry-Hapli
D. Aubrey Moodie IS - Ronda Annett
Devonshire Com PS - Nicholas
Olmstead

Elgin St PS - Olga Arnaudova
Glashan PS - Greg Davis
Glebe Collegiate - Nina Stipich

Glen Ogilvie PS - Trina Whitehurst
Greenbank MS - Paula Shaver
Henry Munro MS - Francis Leblanc
Hopewell Ave PS - Beth Doubt
J. H. Putman PS - Lillian Dinelle
Knoxdale PS - Paula Shaver

Le Phare ES - Stéphane Poulin
Lisgar Collegiate - Kate Preston-
Thomas

Meadowlands PS - Karen Desjardins
Merivale HS - Anne Teutsch
Mutchmor PS - Gisele Durocher
North Gower/Marlborough - Sue
Carswell

Pleasant Park PS - Nancy Schenk
Rideau Valley MS - Sue Carswell
Robert Bateman PS - Brigitte Pollock

Roberta Bondar PS - Beck Dysart
Rockcliffe Park PS - Karen Strutynski
Sir Winston Churchill PS - Anne
Teutsch

South Carleton HS - Sue Carswell
Stephen Leacock PS - Nadine Clarke
Steve MacLean PS - Susan Peyton
Trillium ES - Justine Walker
Woodroffe ES - Maria Di Rosa

OTHER PERSONS IN ATTENDANCE FROM MEMBER SCHOOL COUNCILS(3): John Perkin (Bell HS), Norah Vollmer (Agincourt), Heather Tyrie (Woodroffe ES)

GUESTS (2) : Margaret Elson (Minute Taker), Douglas Lloyd (OCDSB)

OTTAWA-CARLETON ASSEMBLY OF SCHOOL COUNCILS

Meeting of Thursday March 20th, 2008

CALL TO ORDER: 7:08 p.m., Ellen Dickson in the chair.

CHALK-IT-UP

1. Kim Bates, Castor Valley ES

Speed Limits

- Would like to change posted speed limits on road beside school from 80 km to 60 km
- Looking for support for or ideas to use in this campaign

Discussion:

- Ideally speed reduction only in effect during school hours
- Work with bylaw officers

Contact: kim1bates@yahoo.ca

2. Sue Carswell, North Gower PS

School BBQ Ideas

- Wanted to try an inflatable but principal said no; have other schools used inflatables?
- Looking for other ideas!

Discussion:

- Many schools have used inflatables
- Pony rides, batting cage, fire department vehicles, police vehicles, army vehicles, J.J. Clarke from CJOH doing the weather ...

Contact: carswell6@xplornet.com

3. Maria Di Rosa, Woodroffe Avenue PS

Healthy School Program

- Province funds and city administrates this program of support for nutritional and physical activity events
- Is there another school on this program who would consent to being interviewed by a master's student?

Contact: windward@magma.ca

4. Kate Preston-Thomas, Lisgar Collegiate

Integration

- Looking for feedback from any other schools who have gone through this

- Ask your principal at your next school council meeting
Contact: kpt@istar.ca

5. **Beth Doubt, Hopewell Avenue PS**

Office staffing

- Looking for feedback from other schools suffering as a result of insufficient office staff

Discussion:

- Berrigan ES (840 pupils) and Woodroffe Ave PS, to mention two
- Please send an email to Beth so she can track responses

Contact: seac@ocasc.ca

March Minutes

CHALKBOARD

Douglas Lloyd – newly appointed Trustee of Zone 4. Was invited to meeting by OCASC Exec to introduce himself to the membership. Notes he has a steep learning curve!

APPROVAL OF AGENDA

RATIFICATION OF MINUTES OF FEBRUARY 21, 2008

Under **COMMITTEE REPORTS**, the information listed as a report from the Special Education Advisory Committee was actually special education information discussed at Education Committee.

Moved by Stephen Leacock PS, seconded by Berrigan ES that the agenda be approved and minutes be ratified as amended.

Motion Carried.

NEW AND ONGOING BUSINESS

Assembly Motion: Alignment of Class Adjustment Timetable

Information from the Ministry:

- Class alignment is a local decision
- Many boards do class alignments in mid-September
- This should not be confused with ADE counts required at the end of October and March as they require an aggregate figure only
- This information will be made available electronically

Amendment, proposed by the Chair, accepted as friendly:

Part two of the THEREFORE to read “OCASC further recommends that

the OCDSB take this action at the earliest possible date to ensure its implementation at the beginning of the 2008/2009 school year.”

Moved by Berrigan ES, seconded by Elgin Street PS that this motion be deferred to the April meeting.

Motion Carried.

Exec Motion: OCASC Visioning

The purpose of OCASC is set out in the constitution and lists all possible activities that relate to “seeking an education of the highest quality for each child according to his or her needs”. There is no prioritization of the list which includes lobbying, assisting in developing strong school councils, discussion forums, monitoring decisions and practices of the board and the province, promoting parental involvement, representation and response and “all other activities considered relevant to the Assembly purpose”.

The OCASC executive has had numerous discussions over the past several months about how to best utilize OCASC’s efforts and resources. It was apparent that we would benefit from a process to clarify our focus and vision. Our mission, or purpose, describes what we should do well. We have been challenged the last few years to do these things well for a variety of reasons but mostly resources, people and time. We need to take a proactive look at what we should be in the future and what changes are necessary to accomplish that vision.

The Executive is proposing a formal visioning exercise for OCASC.

Visioning is a recognized methodology to create a more focussed and successful organization. It is necessary to energize organization from time to time and it will require time and lots of discussion to get everyone on the same page. The Executive has a proposal to move forward in developing a relevant, productive and exciting OCASC. We think it is time to initiate this process now.

A facilitator is essential to the process.

This process requires the participation of the Assembly throughout the development of the vision and purpose. Consultation with the Assembly is key to a successful result.

THEREFORE: The OCASC executive requests Assembly approval of the expenditure of up to \$4000.⁰⁰ to commence the interviewing and selection of a facilitator, to define a

schedule and timeline for the visioning process, to contract a facilitator and to go through the process of developing the focus and future direction of the organization.

Moved by Glebe Collegiate, seconded by Le Phare ES
Motion carried unanimously.

Nominating Committee

- Role is to talk to executive and potential candidates to put together a slate of officers for the AGM on May 15
- Composed of three members – one exec, one assembly, one either
- Volunteers are Stéphane Poulin, Lillian Dinelle, Carrie Eaton

PIC Grant Committee

- Looking for creative ideas, draft proposals to be ready when these grants are announced sometime in the fall
- Ministry website has ideas as well as a list of approved projects
- Volunteers are Stéphane Poulin, Norah Vollmer

ANNOUNCEMENTS:

Notice of Motion from Glashan PS on Scheduling of school events around religious holidays.

COMMITTEE REPORTS

Secondary Schools – Juliet Hamilton, ssc_chair@ocasc.ca

Minutes from the March 6 meeting available at

http://ocasc.ca/wp/?page_id=5

Education Committee - Susan Klimchuk; education@ocasc.ca

- Staff directed to examine a range of programs that would assist the learning disabled
- Notice of Motion by Trustee Laws that would set some Specific Measurable Attainable Realistic Timely (SMART) goals with regard to graduation rates

Special Education Advisory Committee – Beth Doubt, seac@ocasc.ca

- Superintendent M. Clarke is preparing a report for Education Committee that will describe how only spec ed expenditures will be charged to spec ed; safe schools initiatives will be charged

elsewhere and this should reduce the gap between funding and expenditure

Parental Involvement Committee (PIC) – Ellen Dickson, chair@ocasc.ca

- Discussed strategies to balance being a welcoming school with being a safe school

Chairs Committee – Ellen Dickson, chair@ocasc.ca

- Recorded votes during Board meetings to be on substantive motions only
- Location of MFI programs to be discussed at the April meeting of the Business Services Committee
- A special meeting will be held to review guidelines for non-voting reps to standing committees

Budget Committee - Kate Preston-Thomas; budget@ocasc.ca

- Budget Survey now available; will assist councils in understanding the budget process
- To be posted on the OCASC website, with an ideal return date of April 11
- Ideally the survey will be a collective effort by each council

ADJOURNMENT

Next meeting:
Thursday, April 17th 2008

End of Minutes from March 2008 Meeting

Glashan PS - Motion on Scheduling of school events around religious holidays

WHEREAS the OCDSB is committed to respecting equally the diversity of faiths within our schools

WHEREAS the OCDSB encourages parental involvement and participation in the education of their children

THEREFORE, be it resolved that:

OCASC recommends that the policy P.O86 Religious Holy Days be revisited, specifically to include a recommendation that events involving parents (Meet the Teacher, Parent/ Teacher interviews after report cards etc.) not be scheduled on religious holidays.

CHALK-IT-UP

We encourage councils to network. Members are invited to speak for up to five minutes on an issue of concern to their school council or on a matter which they would like to share with other members as a best practice or point of information or news. A blackboard will be made available for you to identify: your school, your name, e-mail address, telephone number and the topic you are addressing.

OCASC PACKAGE

OCASC sends a *single* printed agenda package to each school council in the Board. We also post the agenda on the OCASC web site for anyone to reference. Comments and requests can be sent to:

ocasc_chair@OCASC.ca

OCASC NEWS

If you are not on the OCASC e-mailing list and receiving *OCASC News* then please sign-up on our website.

CONTACT INFORMATION

Please send any changes in council contacts to the Membership Secretary at: **ocasc_membership@ocasc.ca**.

MEMBERSHIP FEES

Annual membership fees of \$35 can be paid at any OCASC meeting or sent via internal Board mail to:

OCASC

c/o the OCDSB

133 Greenbank Road

Attention: OCASC Treasurer

AGENDA NOTES

If your council would like to see an item covered with a speaker or a member discussion then please make sure to suggest this at the meeting under New Business or to any member of the Executive between meetings.

SPEAKING PRIVILEGES

Speaking privileges at OCASC meetings are generally accorded to school council representatives only.

MOTIONS

Councils will vary in how they interpret the importance of Assembly motions as well as the views that they hold. The Executive asks that all members try to keep trivial amendments to a minimum and to respect every council's opinion.

NOTICE OF MOTIONS

Details of any motion should be emailed to ocasc_chair@ocasc.ca using the Formal Motion Form (available on our website under Council Resources). OCASC will assist councils as required but motions are entirely up to councils to propose as they see fit and remain their responsibility to craft and to present.

The "Whereas" section (or preamble) of a motion is up to those putting the motion forward for consideration, represents their own reasons for doing so and is not debatable. Councils may agree or disagree with the "Therefore" section or actual resolution for completely different reasons of their own.

Motions must be received by OCASC at least 10 days prior to a meeting for inclusion in the agenda package.

Changes to the constitution / bylaws require 28 calendar days notice.

OCASC EXECUTIVE 2006/2007

OFFICERS

Chair	Ellen Dickson	ocasc_chair@ocasc.ca
Vice-Chair	VACANT	ocasc_vchair@ocasc.ca
Membership Secretary	VACANT	ocasc_membership@ocasc.ca
Treasurer	Stephen DeWitt	ocasc_treasurer@ocasc.ca
Recording Secretary	VACANT	ocasc_secretary@ocasc.ca
Communications Officer	Lillian Thomsen	ocasc_media@ocasc.ca

LIAISON OFFICERS

Zone 1 -- West Carleton-March/ Stittsville-Kanata West/Rideau-Goulbourn	VACANT	ocasc_lo1@ocasc.ca
Zone 2--Kanata North/ Kanata South	VACANT	ocasc_lo2@ocasc.ca
Zone 3 – Barrhaven / Knoxdale-Merivale	Susan Klimchuk	ocasc_lo3@ocasc.ca
Zone 4 – Bay	VACANT	ocasc_lo4@ocasc.ca
Zone 5 – College	VACANT	ocasc_lo5@ocasc.ca
Zone 6 – Rideau-Rockcliffe/ Alta Vista	VACANT	ocasc_lo6@ocasc.ca
Zone 7 – Gloucester-South Nepean/Osgoode/Gloucester Southgate	Carrie Eaton	ocasc_lo7@ocasc.ca
Zone 8 - Orléans-Cumberland	VACANT	ocasc_lo8@ocasc.ca
Zone 9 - Rideau-Vanier/Capital	Gray Collette	ocasc_lo9@ocasc.ca
Zone 10 - Somerset/ Kitchissippi	Kate Preston-Thomas	ocasc_lo10@ocasc.ca
Zone 11 – River	VACANT	ocasc_lo11@ocasc.ca
Zone 12 - Innes/Beacon Hill-Cyrville	Stéphane Poulin	ocasc_lo12@ocasc.ca

OCASC COMMITTEES

Secondary Schools Committee (SSC)	Juliet Hamilton & Nadine Clarke (Co-Chairs)	ssc_chair@ocasc.ca
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OCDSB COMMITTEE REPRESENTATION

Advisory Committee on the Arts	Dan Rambo; Lillian Thomsen (Alt.)	arts@ocasc.ca
Budget Committee	Kate Preston-Thomas; Ellen Dickson (Alt.)	budget@ocasc.ca
Business Services Committee	Bruce Tate; Gray Collette (Alt.)	business@ocasc.ca
Chairs' Committee	Ellen Dickson	ocasc_chair@ocasc.ca
Children and Youth at Risk Advisory Committee (CAYARAC)	Carrie Eaton; Mary Ann Jenkins (Alt.)	cayarac@ocasc.ca
Community Council on Ethnocultural Equity (CCEE)	VACANT	ccee@ocasc.ca
Education Committee	Susan Klimchuk	education@ocasc.ca
Human Resources Committee	Lillian Dinelle	hr@ocasc.ca
Parental Involvement Committee (PIC)	Ellen Dickson Kate Preston-Thomas	ocasc_chair@ocasc.ca; ocasc_lo11@ocasc.ca
School Year Calendar Committee	Gray Collette	calendar@ocasc.ca
Secondary School Program Review Ad Hoc Committee	Anne Teutsch	sspr@ocasc.ca
Special Education Advisory Committee (SEAC)	Beth Doubt & Joan Hill-Keast (Alt.)	seac@ocasc.ca
Technology and Trades Committee	Anne Teutsch; Dan Rambo (Alt.)	tech@ocasc.ca

The Ottawa-Carleton Assembly of School Councils Working Together For Excellence in Education

The Ottawa-Carleton Assembly of School Councils (OCASC) is an umbrella organization for school councils of the Ottawa-Carleton District School Board (OCDSB). OCASC was founded in November 1997 just prior to the establishment of the OCDSB. Both predecessor Boards had a history of active Board-wide school council umbrella organizations. All OCDSB school councils are entitled to membership in OCASC. The OCDSB recognizes the important role OCASC plays in strengthening the involvement of parents and the community in schools and Board decision-making.

OCASC's purpose is to seek an education of the highest quality for each child according to his or her needs. OCASC supports the development of strong school councils and brings the views and concerns of its member councils to the attention of the Board, the Ministry of Education and the public.